

EMPLOYEE/VOLUNTEER PERSONAL AUTOMOBILE USE FORM (2012-2013)

(One Form Required for Each Driver to be Approved)

In order to protect the health and safety of our Students, any employee or volunteer of Praise Academy using their personal automobile to transport Students to and from sanctioned activities must receive prior approval. Before we can issue such approval, certain information must be obtained before you transport our Students. You must also agree to abide by certain rules regarding the operation of the vehicle as set forth below.

REQUIRED INFORMATION

Name of Driver:	
Georgia Driver's License No. & Exp. Date:	
Vehicles(s) Year / Make / Model:	
Vehicle(s) License Plate No.:	
Insurance Carrier:	
Policy Number and Expiration Date:	
Liability Coverage Limits:	

We also require a photocopy of (a) your Driver's license, and (b) your Insurance Card. Should your Driver's License or Insurance Policy expire during the school year, updated photocopies showing their renewal are required before you will again be eligible to transport Students. By signing below, you are also authorizing Praise Academy (a) to obtain a copy of your Driver Record History and status of your Driver's License, (b) to conduct a criminal background check, and (c) to contact your insurance company to confirm your insurance status. Also, **please also be advised**, that in case of an accident, **your insurance will provide the coverage for any resulting bodily injury or property damage.** Praise Academy's automobile liability coverage will apply as it is set forth in the school accident liability coverage. Furthermore, Praise Academy does not cover, nor is the school responsible for, comprehensive, uninsured motorists, or collisions coverage for your vehicle.

VEHICLE SAFETY AND TRANSPORTATION PROCEDURES AND REQUIREMENTS

For the safety of our Students, in signing below, you are also agreeing to the following rules and requirements:

1. I will not operate an automobile while impaired, whether due to alcohol, drugs (prescription or nonprescription), lack of sleep, or distraction of any kind. I will not use a cell phone to text or make or receive calls. I will at all times comply with Georgia law regarding proper operation of the Vehicle, including compliance with all speed limits and posted signs and placards.
2. I will not transport Students in a Vehicle I have reason to believe may be mechanically unsafe or that may become unsafe due to weather or other natural conditions. I will not transport Students unless I have a working seatbelt for each Student, with seatbelts to be used at all times by myself and all transported Students. The Vehicle(s) may be inspected by Praise Academy representatives.
3. I am over the age of 21 and will be the sole driver of the Vehicle for any give activity, event, or competition. I will not let anyone other than myself and authorized Students ride in the Vehicle. However, I may seek written permission from Praise Academy to allow another child of mine to ride in the Vehicle to a specific activity, event, or competition **if** the destination involves an activity, event or competition generally available to the public or, at my expense and with the School's permission; I can purchase admittance for such other child(ren).

Name: _____ Signature: _____ Date: _____

Date Received by School: _____ Received by: _____