



Praise Academy

4052 Hiram Lithia Springs Rd.
Powder Springs, GA 30127
770-943-2484 Option 2
www.praiseacademy.com

Withdrawal Information/Form

Parent: _____ Student: _____

Today's Date: _____ Date of withdrawal (last day): _____

Grade: _____ Date of Birth: _____

Reason for withdrawal:

- Academic Issues Personal Family Issues Discipline Issues Financial Issues
- Relocation Philosophical Differences Spiritual Issues Other (explain below)

Please explain: _____

Send Records To:

School: _____ Address: _____

City: _____ State: _____ Zip: _____

Parent/Guardian Signature: _____ Date: _____

Office Use Only:

- School Account: All fees and tuition are paid in full (balance due \$ _____): Clear
- Academic Account: All books have been returned in good condition: Clear
- Library Account: All books have been returned in good condition: Clear
- Athletic Account: All uniforms have been returned in good condition: Clear
- Athletic Account: All fees paid in full (balance due \$ _____): Clear

Consideration for Re-enrollment: Yes No Not Sure

If a student withdraws from the school for any reason their account balance must be paid in full before any records are released. Paid in full is defined as paid in cash or two weeks after the deposit of a payment made by check.

Please note: The 10-payment plan is for the convenience of parents who wish to make monthly payments. This does not mean that a parent is paying for a particular month of the school year. If a student withdraws during the school year, that month's tuition must be paid. There is a \$500.00 withdrawal fee for early withdrawal for any reason.

All withdrawals are required in writing and considered effective when this notice is completed and received by the school office and acknowledged by the administration.

Administrator Approval and Acknowledgment Signature: _____

